



## SAUSD Student Technology Use Policy

### Introduction

Technology resources provide important tools for students to use to further the District's educational mission. This policy outlines the expectations for you to use technology resources responsibly.

### Educational Purpose

The District's technology resources and Internet system have been established as a means to support the instructional program of the school. This means that you will use the system for classroom learning activities, online assessments, college and career planning, and other school-related work.

### Expectations

While using District and personal technology resources on or near school property, in school vehicles and buses, and at school-sponsored activities, each student must act in an appropriate manner consistent with school, district, and legal guidelines. It is the joint responsibility of school personnel and the parent or guardian of each student to educate the student about his/her responsibilities and to establish expectations when using technology. The District may place reasonable restrictions on the material you access or post through the system, and may revoke access to these resources if you violate the law or this policy. Violations of the law or this policy also may be addressed through the District's student conduct policy.

### Technology Use

I agree to abide by the generally-accepted rules for technology use. These include, but are not limited to, the following:

1. I accept personal responsibility for my use of the Internet and the District network. I understand that all rules of conduct described in the Student Rights and Responsibilities book apply.
2. I will keep personal account numbers, home addresses and telephone numbers private and will not disclose personal identification information about myself or others when using electronic communication.
3. Illegal activities of any kind are strictly forbidden. Illegal activities are those acts that constitute a violation of Education Code, local, state, and/or federal laws. Federal copyright laws will be observed in the use and distribution of information retrieved from or sent over the Internet.
4. Unauthorized access to other user's work and/or resources is prohibited. This includes the use of another's password to gain unauthorized access. Access is to be limited to those resources needed to complete educational goals.
5. I will not use the network for personal and/or commercial financial gain. Product advertisement and/or political lobbying is prohibited.
6. I will not access, use, post, publish, display or transmit language and/or material that is harmful or inappropriate, threatening, obscene, disruptive, sexually explicit, or that could be construed as harassment or disparagement of others based on their actual or perceived ethnic group identification, color, race/ethnicity, national origin, gender, sexual orientation, age, disability, or religion.

7. I will not engage in “cyberbullying” activities against other students or District staff. Cyberbullying includes the transmission of communication, posting of harassing messages, direct threats, social cruelty, or other harmful texts, sounds, or images on the Internet, social networking sites, or other digital technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking into another person’s electronic account and assuming that person’s identity in order to damage that person’s reputation or friendships. I understand that any student who engages in cyberbullying on school premises, or off-campus in a manner that impacts a school activity or school attendance, shall be subject to discipline in accordance with District policies and regulations.
8. I will not post or share photographs of other students without the other student’s permission. I know that video recordings or photos can be made only with express permission of students and require advance permission of the teacher.
9. I will not use technology resources to encourage the use of drugs, alcohol, tobacco, promotion of unethical practices, and/or any restricted activity as defined by law or District policy that is prohibited.
10. I understand that copyrighted material is for personal use only and may not be placed on the system for distribution without the author's permission.
11. I understand that when using work of another, credit must be given to the person who created that work. Plagiarism is prohibited.
12. I understand that the damaging of computers, other users' work, and/or networks or changing settings is prohibited. Any software having the purpose of damaging any computer and/or network system or masking the identity of any user on the system is prohibited. Parents or guardians may be held financially responsible for any harm that may result from the student’s intentional misuse of District technology resources.
13. I understand that computer equipment (hardware and/or software) may not be repaired or removed from a school site or District property without written permission.
14. I know that the use of personal mobile devices is subject to all applicable District and school policies and is limited to instructional purposes, and that the District accepts no financial responsibility for damage, theft, or loss of personal technology.
15. I understand that Internet access from personal technology is only available through the District’s wireless network.
16. I know that the use of social media websites is limited to instructional purposes and is subject to all applicable District and school policies.

### **Privacy**

You may be alone on the computer, but what you communicate and do can be viewed by others on the network. (Never use inappropriate language.) The network and/or other computerized information resources on the District network may be monitored at any time by District personnel for possible abuse of this agreement. Students are not to reveal home addresses, telephone numbers, or any other personal information about themselves, other students, or District employees. Students may with parental and staff approval apply for scholarships or any other sanctioned activity that requires personal data. Parents/guardians have the right to request to see their student’s computer files at any time.

**Services**

The District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The District will not be responsible for any damages, including loss of data as a result of delays, missed deliveries, or service interruptions caused by the system or your errors or omissions. Use of any information obtained via the information system is at your own risk. The District specifically disclaims any responsibility for the accuracy of information obtained through its services.

**SAUSD Parent Signature – Student Technology Use Policy**

As the parent or guardian of this student, I have read and understand the Student Technology Use Policy and related Board Policy/Administrative Regulation 6163.4 related to my child’s use of technology/Internet access. I understand that use of technology and the Internet is designed for educational purposes, and is an important resource for instruction and required online assessments.

I understand that it is impossible for the District to restrict access to all controversial materials. I hold the District, its Board members, officers, employees and agents harmless from any damages, awards, or claims of liability resulting from my student's access to the Internet, the failure of any technology protection measures, violations of copyright restrictions, user mistakes or negligence, or any costs incurred by my child.

My child is expected to use good judgment and follow the rules of use. Should there be breach of the rules, my child may lose access to the District network and/or may be subjected to discipline, including suspension and expulsion. I understand I may be held liable for any damages caused by my student’s intentional misuse of District technology/Internet access.

**Parent/Guardian Name:** \_\_\_\_\_ **Signature** \_\_\_\_\_

**Student Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Student Signature – Student Technology Use Policy**

I understand that the consequences of violations of the Policy include, but are not limited to: suspension and/or revocation of Internet access, school suspension and/or expulsion, or possible legal action. I have read and agree to abide by these rules and regulations for acceptable use of technology and Internet resources.

**Student Name:** \_\_\_\_\_ **Student ID:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Internet Opt Out:**

If you **want to limit your child’s Internet access** beyond limited use for required instructional programs and state-required online assessments, please complete the SAUSD Student Internet Opt-Out Form on the Parent Portal on the District website and take to your child’s school. Please complete one form for each child.